

PURITON PARISH COUNCIL

Parish Clerk:
Bruce Poole MCM

The **Annual Meeting of Puriton Parish Council** was held in the **Puriton Sports Centre Puriton** on **Tuesday 9th May 2006** that commenced at **7.30 pm** when the following business was transacted.

PRESENT Councillors M P Herbert (Chairman) Mrs J Fletcher and Mrs S Tizzard Messrs D Good M Healey G Lavick and the clerk Mr B Poole

“Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race gender sexual orientation marital status and any disability) Crime & Disorder Health & Safety and Human Rights”

Declaration of Interests

21.22 Councillor M Paul Herbert Executive Member Sedgemoor District Council
21.24.1 Councillor M Healey Chairman – Village Hall
21.24.2 Councillor Mrs J Fletcher Chair/Trustee – Puriton Playing Fields
Councillor Mrs S Tizzard Trustee – Puriton Playing Fields

21.1 Apologies

Councillors B Crowe & J Hood

21.2 To receive and amendments to the Register of Interests

The Clerk reported to the meeting the need for members to notify him of any changes to the Register. One such notification was received from Councillor D Good

21.3 To Elect a Chairman

Councillor M Paul Herbert was duly proposed seconded and elected as Chairman

21.4 To Receive a Statutory Declaration of Office

The Statutory Declaration was made and duly signed

21.5 To Elect a Vice Chairman

Councillor Mark Healey was duly proposed seconded and elected as Vice Chairman

21.6 To Receive a Statutory Declaration of Office

The Statutory Declaration was made and duly signed

21.7 To elect the following Committees

(a) Planning

Chairman - Councillor Mark Healey together with other members of the Council

(b) Footpaths and Bridleways

Councillor Mrs Judith Fletcher

(c) Finance & Personnel

Councillors Good Herbert and Healy with Councillor Good overseeing staff matters

(d) Roads & Transport

Councillor Mr Mark Healey

21.8 To propose Representatives to the following Village Organisations

- (a) Puriton Sports Centre
- (b) Village Hall
- (c) Polden Hills Cluster Group

No change to current holders

21.9 To re-adopt Standing Orders

Re-adopted

21.10 To approve the Council's Asset Register

Approved

21.11 To approve the Council's Bank Mandate

Any two from those listed

21.12 To receive the Parish Council's Financial Statement for the year ending 31st March 2006

- (a) To approve the Annual Accounts for the year ending 31st March 2006
- (b) To approve the Annual Statement of Assurance

The clerk gave an explanation of the annual accounts for the year ended 31st March 2006 which was subsequently approved nem con by the Council. It was noted that a copy of these accounts was attached to the Minute Book.

The clerk proceeded to go through the list of assurances and on completion these were also approved by the Council a copy of which is attached to the Minute Book.

21.13 To re-appoint the Clerk as the Council's Responsible Financial Officer

The Clerk was re-appointed

21.14 To re-affirm acceptance of The Audit and Account Regulations

Re-affirmed

21.15 To re-affirm the Council's Publication Scheme

Re-affirmed

21.16 To adopt a Grant Funding Policy

To be considered at the next meeting of the Council

21.17 To confirm the appointment of the Internal Auditor – 2005/2006

Mr Nigel Strawbridge was so appointed

21.18 Matters Arising from the Annual Parish Meeting – 11th April 2006

- (a) The Children's Society

The clerk confirmed that he had sent a letter of thanks for the speaker's attendance.

It was agreed that a more in depth meeting to encourage greater involvement from the village residents would be planned for next year.

21.19 Minutes

The Minutes of the Parish Council Meeting held on Tuesday 11th April 2006 were taken as read approved as being a correct record and signed as such by the chairman.

21.20 Matters Arising

- (1) Enforcement Action – Illegal Encampment BP
No progress to report
- (2) School Signs – Hillside
Councillor Healey agreed to take the matter up once again with the County Council Portfolio holder.
- (3) Church Cemetery
(4) Sign – Puriton Park
(5) Street Light – Children’s Play Area
Either no response or progress to report
- (6) Footpath Leaflet
Councillor Mrs Judith Fletcher showed the meeting the final result of the printed leaflet. She was congratulated on the work carried out by both herself and the other contributors. She requested that the Clerk notify SCC of the finished article and cost. It was agreed that letters of thanks should be sent to all of the contributors.

21.21 Financial

(8) Bruce Poole & Co	Postage – April 2006	8.60	
(9) Mr B Poole	Salary & Expenses – April	495.76	
(10) NALC	National Conference	75.18	13.16
(11) Kampress	Footpath Leaflets	415.00	
(12) Staples	Stationery	186.72	32.68

Resolved that the accounts as presented be paid.

Bank Reconciliation

Current Account		22238.98
Less Uncleared Cheques		
124	26.25	
178	9.60	
179	74.36	110.21

Total **22128.77**

Opening Balance	11715.08
Receipts	11363.00
Sub Total	23078.08
Payments	2117.94

Balance at 31st March 2006 **20960.14**

Current	16139.33	
Street Light Reserve	2000.00	
Election Reserve	320.81	
Youth Shelter	2000.00	
Local Action Team	500.00	
		20960.14

Councillor retired from the meeting.

21.22 Planning

(1) Outstanding Applications

42/06/00005

Erection of two dwellings with six parking bays and formation of access
25 Hillside Puriton

42/06/00007- Approved 20/04/2006	GL
Erection of rear conservatory front bay extension and replacement of flat roof with pitched roof to front porch	
42/06/00008 – Approved 24/04/2006	DG
Erection of single storey side extension on site of existing (to be demolished) Highlands Downend Road Puriton	
42/06/00009 – Approved 27/04/2006	JH
Erection of part two storey part single storey rear extension partly on existing (to be demolished) 6 Purewell Puriton	
42/06/00010	JH
Erection of detached dwelling and formation of access Land to the North West of 6 Purewell Puriton	
42/06/00011- Approved 02/05/06	MH
Erection of single storey side extension 57 Puriton Park Puriton	
42/06/00012	JF
Erection of two storey side extension front porch replacement of front dormer roof with pitched roof and rebuild front boundary wall 2.4m back from present roadside position 12 Riverton Road Puriton	
42/06/00013 – Approved 28/04/06	DG
Erection of 2.4m High Palisade Boundary Fence to replace existing at Dunball Highways depot Dunball Industrial Estate Bridgwater	
42/06/00014	DG
New cladding to industrial unit, three service bay access doors, two pedestrian access doors, additional window to ground floor level and internal ground and first floor alterations Unit 14 Dunball Industrial Estate Dunball Bridgwater TA6 4TP	

(2) New Applications

42/06/00015	JF
Retention of one non illuminated free standing sign OS Field No 6736 South of The Puriton Inn Puriton	

The Council approved of this application

42/06/00016	DG
Formation of retirement village including dwellings care home and communal facilities Adjacent to A38 and North of Dunball Roundabout Puriton	

The Council were of the opinion that a Public Meeting should be called to discuss the implications of this large development.

Councillor Herbert returned to the meeting

21.23 Open Spaces Committee Report

(1) Footpaths & Bridleways	JF
See 21.20.6	

21.24 Reports

(1) Village Hall	
AGM postponed to the following week.	

(2) Puriton Playing Fields

It was reported that Chilton Polden Cricket Club had commenced playing at the Sports Ground.

(3) District Councillor

(4) County Councillor

Councillor Mark Healey reported on the joining of Somerset and Devon County Fire Brigades.

(5) Village Beat Officer

No report

(6) Parish Councillors

(a) Mrs S Tizzard

Additional Light – Outside 4 Newlyn Crescent

(7) LAT

Nil Report

(8) Poldens Cluster Meeting

It was noted that at the next meeting Inspector Hart would be the speaker.

(9) The Clerk

Nothing to Report

21.25 Correspondence

(1) Mr & Mrs R J Ford "Scramble Bikes" - copy correspondence

The Council took note of the concerns expressed by Mr & Mrs Ford in their recent copy letter.

(2)	SDC	Policy RLT2 & RLT3 Contributions – Newsletter	C
(3)	SDC	Amenity Grant Scheme	
(4)	SALC	Items of Interest – April 2006	C
(5)	SDC	Remittance Advice Precept 1 st Payment - £9,750.00	

Additional items for information received after the circulation of the Agenda

(6)	NALC	DIS <i>Extra</i> Issue 629 01/05/06	C
(7)	SCC	CCTV & ANPR – Household Waste Recycling Centres	C
(8)	ODPM	Local Authority Byelaws – A Discussion paper	C

21.26 Other Business referred to the Clerk

Date of next Meeting

Tuesday 13th June 2006 commencing at 7.30 pm.

