

PURITON PARISH COUNCIL  
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Clerk to the Parish

Bruce Poole

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Office Hours 10.00 am – 1.00 pm

Prior to the meeting commencing the Chairman invited PC Jasmine Desmond and PCSO Rachel Aston to address the meeting. They advised the Council there had been two attempted burglaries in Riverton Road. They also confirmed that the Beat Surgery was restarting every other Tuesday at the Church Coffee Shop the first of which would commence on the 6th January 2009. PCSO Rachel Aston confirmed that she had circulated some of the promised letters warning residents not to park on pavements and was due to issue the remainder in the course of the next week. They answered a number of questions from the Councillors present.

Councillor Paul Herbert reported on his recent exploratory visit when he sat in with the beat manager on a Friday night to witness at first hand what the police undertook in their normal duties. He said his mind had been opened and he had a completely different view now of what the police did on an average duty period. It was known as proactive engagement.

Minutes of a Meeting of Puriton Parish Council that was held at The Village Hall Puriton on Tuesday 9th December 2008 that commenced at 7.45 pm when the following business was transacted.

**PRESENT** Councillors Mr M Healey (Chairman) Mrs J Fletcher (Vice Chairman) Mrs S Tizzard Messrs P Burke M P Herbert G Lavick J Miller B Watts and the clerk Mr B Poole

In addition there were two members of the local police beat.

**“Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race gender age sexual orientation marital status and any disability) Crime & Disorder Health & Safety and Human Rights”**

**47.1 To receive any apologies for non attendance**

None

**47.2 To receive any declarations of interest**

Ref	Councillor	Type	
47.8.1	M Healey	Personal	Chair - Village Hall Management
47.8.1	J Miller	Personal	Member - Village Hall Management
47.8.2	Mrs J Fletcher	Personal	Chair/Trustees - Puriton Playing Field
47.6.2	Mrs S Tizzard	Personal	Trustee - Puriton Playing Field

**47.3 To receive and approve the Minutes of the Parish Council Meeting held on Tuesday 11th November 2008**

**Resolved** that the Minutes of the Parish Council Meeting held on the 11th November 2008 that had been duly circulated be taken as read and be approved as being a correct record and signed as such by the Chairman

**47.4 Matters Arising**

### For the purpose of report only

- (1) Council Bank Mandate BP  
Matter is still progressing
- (2) Notice Board – Downend/Dunball BP  
It was confirmed that the spare notice board had now been installed at Dunball adjacent to the Bus Stop and letter box.  
**Resolved** that quotations be sought in regards to a new Notice Board to be installed outside the Village Hall. Such Notice Board to be divided into three sections one each for the Parish Council Village Hall and Puriton Playing Fields Association.  
It was noted that when and if this was in place the present one would be installed at Downend.
- (3) Installation of further Dog Bins BP  
It was noted that this programme had now been completed.
- (4) Hillside Telephone Box BP  
The Clerk confirmed that he had received notification from Western Power with a Mannumber
- (5) Pathway – Webbers Way/Rowlands Rise MH  
This matter was reported on by the Chairman who confirmed that he was endeavouring the source a supply of stone.
- (6) Village Bus Services and Hall Road Bus Stop GL  
The clerk reported on the outcome of this meeting and the meeting noted that another meeting was planned in January with the County Transport Manager.
- (7) Mrs B Wills BP  
It was noted that a reply had not as yet been received from Mrs Wills
- (8) Dis-functional Street Light – Hillside PH  
I was noted that it was still not working despite the fact that the clerk had reported the fault on three separate occasions.
- (9) Mrs Hudson BP  
The Council noted that the clerk had dispatched an appropriate letter
- (10) SDC – CEO Response – Gypsy Site BP  
The Clerk confirmed that despite sending further reminders to SDC he had not received a reply. The Council expressed their concern at this apparent lack of courtesy.

### 47.5 To approve the following items of expenditure for the months of November 2008

(42)	Staples	Stationery	28.92	5.06
(43)	Mr B Poole	Salary – November		622.37
(44)	Mr B Poole	UofG – Stationery		7.33
(45)	JA.NET	Domain Name	80.00	14.00
(46)	Courtyard	Newsletter Printing costs		335.00

**Resolved** that the invoices as presented be paid

### 47.6 Planning Committee Report

(1) **To receive an update on the following considered applications**

**42/08/00017 – Approved 19/11/08**

GL

Erection of two storey side extension with loft used as living accommodation on site of existing store building (to be demolished) formation of access and parking  
26 Woolavington Road Puriton

(2) **To consider and respond to the following planning applications**

**47.7 Open Spaces Committee Report**

**To receive reports from the brief holders**

(1) Footpaths & Bridleways

JF

Councillor Mrs Judith Fletcher indicated that she had been asked by the County Rights of Way Officer to carry out a survey of all the footpaths and bridleways in the village to see which if any possessed obstructions.

(2) Village Newsletter

PB

Councillor Peter Burke proposed the following resolution that the Advertising per page per annum payable in advance should be:

1/8 Page £6.50 – ¼ Page £13.00 - ½ Page £26.00 – Full Page £50.00

Resolved that the advertising be charged as follows and effective from the December issue which meant for the current financial year it would be for two issues whereas in future it would be for at least four. 1/8 Page £6.50 – ¼ Page £13.00 - ½ Page £26.00 – Full Page £50.00

(3) Web Site

PB

**Resolved** that the listing in Business Section be £10.00 per annum – to include Name and Address of Business/proprietor – nature of business – two telephone numbers – e-mail address and web site address (if relevant) plus one other link (e.g. to a list of services/products).

**Resolved** that for a listing as above but with an additional graphic (e.g. photo or business logo) £15.00 pa

**47.8 To receive the following reports**

(1) Village Hall

Chairman Mark Healey remarked on the temporary siting of an illuminated sign which had proved to be a success.

(2) Puriton Playing Fields

Councillor Mrs Judith Fletcher advised that the Car Park was in the process of being tidied up.

(3) SALC

The clerk confirmed that full details were contained in the pack.

(4) District Councillor  
(5) County Councillor

The Chairman gave details of the medal presenting ceremony he had recently attended in respect to the Fire Service.

(6) Village Beat Officer

See commencement of the meeting

(7) Parish Councillors

(a) Councillor Mrs Judith Fletcher

Commented on the flooding that was still taking place at Downend

(b) Councillor Paul Herbert

He reminded the Council that there would not be any amenity grants in the next financial year.

(c) Councillor Peter Burke

He noted that Councillor Judith Fletcher had enlisted four volunteers who were willing to deliver the Newsletter. It was suggested that more were need in order that it was not too onerous on the individual Councillors.

He also suggested that it might be of benefit if there was a notice board available inside the village hall for Parish Council notices.

(d) Councillor Mark Healey

Asked the Council what they thought of the idea of holding a "Best Christmas Decorated House Competition" where the Parish Council could donate a prize. This suggestion was fully endorsed.

**Resolved** that the Parish Council promote an annual competition for the village's "Best Christmas Decorated House"

(8) LAT

(9) Poldens Cluster Meeting

(10) The Clerk

No reports

#### 47.9 To receive and consider the following correspondence and e-mails

(1)	SCC Highways Winter Service 2008/09 Leaflet	C
(2)	SLCC The Clerk – Vol 40 No 6	C
(3)	Community Transport Grant Fund seeking letter	BP
(4)	SDC Amenity Grants 2009-2010	C
(5)	South Somerset Pioneer Somerset: "Devolution of Services" Survey	BP
(6)	NALC DISExtra Issue 697 24/11/08	C
(7)	Somerset NHS Annual Public Health Report	C
(8)	SCC IT For All	BP
(9)	CPRE "Somerset Matters" – Autumn 2008 Newsletter	C
(10)	ICO The New Publication Scheme	C
(11)	SDC New CleanSweep Programme	BP
(12)	SCC Polden Hills Cluster Meeting – A39	C
(13)	Western Power Confirmation of supply details – Hillside telephone Box	C
(14)	SW Employers Membership Details	C

#### Additional items received after circulation of the agenda

(15)	HMR&C Mandatory Annual Return On-Line		BP
(16)	SALC Items of Interest – December 2008	C	
(17)	SRYP Newsletter – Autumn 2008	C	
(18)	NALC DISExtra – 08/12/08	C	

#### 47.10 Other Business referred to the Clerk

(1) To resolve to adopt and approve the new model publication scheme as set out by the Information Commissioner.

**Resolved** that the Parish Council would adopt and approve the new model scheme effective from the 1st January 2009 for the Freedom of Information Act as directed by the Information

(2) To set a Precept for the year 2009/10

- (3) Agreed that the Finance Committee should deliberate at a separate specific meeting scheduled to take place on the 17th December where they would be asked to make a recommendation as to the Precept for the 2009/2010 at the January meeting.
- (4) To agree to lobby Sedgemoor District Council to pass a motion resolving to use the Sustainable Communities Act

**Resolved** to lobby Sedgemoor District Council to pass a motion that they would use the Sustainable Communities Act

**47.11 Date of next Meeting – Parish Council Meeting Tuesday 13th January 2009 commencing at 7.45 pm**