

PURITON PARISH COUNCIL

www.puritonparishcouncil.gov.uk

Clerk to the Parish

Bruce Poole

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Office Hours 10.00 am – 1.00 pm



Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose and providing that prior notice has been given to the Parish Clerk by 12 noon on the Friday preceding the meeting

Monday 4th May 2010

To: The Chairman Mr M Healey and all members of Puriton Parish Council

Ladies & Gentlemen

You are summoned to attend an **Annual Meeting** of **Puriton Parish Council** to be held at **The Village Hall Puriton** on **Tuesday 11th May 2010** which will commence at **8.15 pm** when the following business will be transacted.

Yours faithfully

A handwritten signature in black ink that reads 'B. Poole'.

Bruce Poole
Clerk to the Parish

“Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race gender age sexual orientation marital status and any disability) Crime & Disorder Health & Safety and Human Rights”

AGENDA

- 61.1 **To elect a Chairman**
- 61.2 **To receive a Statutory Declaration of Office**
- 61.3 **To receive any apologies for non attendance**
- 61.4 **To receive any declarations of interest**
- 61.5 **To elect a Vice Chairman**
- 61.6 **To elect the following Personnel/Committees/Brief holders**
- (a) Planning
 - (b) Footpaths and Bridleways...
 - (c) Finance & Personnel
 - (d) Grievance Panel
 - (e) Roads & Transport
- 61.7 **To propose Representatives to the following Village Organisations**
- (a) Puriton Sports Centre
 - (b) Village Hall
 - (c) Polden Hills Cluster Group
- 61.8 **To re-adopt the Parish Councils Standing Orders – Financial Regulations and Delegated Powers**
- 61.9 **To approve the Council's Asset Register**
- 61.10 **To review the Council's Insurance Policy**
- 61.11 **To approve the Council's Bank Mandate**
- 61.12 **To receive the Parish Council's Financial Statement for the year ending 31st March 2010**
- (a) To approve the Annual Accounts for the year ending 31st March 2010
 - (b) To approve the Annual Governance Statement
 - (c) To review the effectiveness of the internal audit
- 61.13 **To re-appoint the Clerk as the Council's Responsible Financial Officer**
- 61.14 **To re-affirm acceptance of The Audit and Account Regulations 2003 as amended by the Accounts and Audit (Amendment) (England) Regulations 2006 (SI 2006/564)**
- 61.15 **To re-affirm the Council's Publication Scheme and confirm the Parish Council's Qualified Persons under Section 36 of The Freedom of Information Act 2000**
- 61.16 **To review the Members Register of Interests**
- 61.17 **To confirm the appointment of Mr Nigel Strawbridge as the Council's Internal Auditor**
- 61.18 **To review the Village Magazine Advertising Charges**
- 61.19 **Issues Arising from the Annual Parish Meeting – 11th May 2010**
- 61.20 **To receive and approve the Minutes of the Parish Council Meeting held on Tuesday 8th March 2010**
- 61.21 **Matters Arising**
- For the purpose of report only**
- (1) Matters Raised by the Public
 - (2) Illegal Parking

(3)	Parish Council Asset List	MH
(4)	Grit Bin Strategy	BP
(5)	Affordable Housing Survey	BP
(6)	Village Ranger Contract	BP
(7)	Litter Bin – Bus Shelter	BP
(8)	Spillage – Manor Farm	BP
(9)	Web Site Improvements	PB
(10)	Dog Excrement	PB
(11)	Fly Posting	PB
(12)	Drug Taking	NG
(13)	Flooding at Downend	NG
(14)	Village Bus Services	BP
(15)	Grant Funding 2010	BP

61.22 To approve the following items of expenditure for the month of April/May

(1)*	Community Council	Annual Subscription 2010	30.00	
(2)*	Mr B Poole	Salary & Expenses – March 2010	728.33	
(3)*	SALC	Affiliation Fee – 2010/11	425.01	
(4)*	AON Insurance	2010/11 Renewal Premium	564.39	
(5)	BT	Broadband – 02/04/10-01/07/10	20.99	
(6)	Sage	Instant Payroll Sage Cover	95.00	16.63
(7)	Village Hall	Hall Rental – Jan-Mar 2010	48.00	

61.23 To receive an update on the following considered applications

(1) Planning Committee Report

(2) To consider and respond to the following planning applications

42/10/00002 – Council Date 22/04/10 **GL**
Retention of fence to Northern boundary
61 Puriton Park Puriton

42/10/00004 – Council Date 19/05/10 **PH**
Erection of single storey dwelling with detached garage and formation of access
Land to the North of Apple Tree Downend Crescent Puriton

42/10/00005 – Council Date 13/05/10 **PH**
Erection of two storey and single storey extensions to side and rear elevations partly on site
of existing (to be demolished)
Carybank Bristol Road Dunball

42/10/00006 – Council Date 20/05/10 **PH**
Erection of single storey extension to North Elevation and erection of detached garage
Highlands Downend Road Puriton

41/10/00008 – Council Date 18/05/10
Continued Development of Landfill extension area without compliance with condition 7 of
permission 41/04/030
Walpole Landfill Site Pawlett

61.24 Open Spaces – To receive reports from the brief holders

- (1) Footpaths & Bridleways
- (2) Village Newsletter
- (3) Web Site
- (4) Police Liaison Officer

61.25 To receive the following Village Reports

- (1) Village Hall
- (2) Puriton Playing Fields
- (3) District Councillor
- (4) County Councillor
- (5) Village Beat Officer
- (6) Parish Councillors

- (7) LAT
- (8) Polden Cluster Meeting
- (9) The Clerk

61.26

To receive and consider the following correspondence and e-mails

(1)*	Poldens Cluster Group	Meeting 20/04/10	JF
(2)*	SDC	Community Engagement	C
(3)*	NALC	DISExtra Issue 729 - 08/03/10	C
(4)*	EDF	Hinkley Point – Public Consultation	C
(5)*	Moore Stephens	Notice of Audit 2010	BP
(6)*	Community Council	'Thatch' Magazine – Winter/Spring 2010	C
(7)*	SLCC	'The Clerk' – March 2010 – Vol 42 No 2	C
(8)*	Community Council	Affordable Housing – Site Search	BP
(9)*	SCC	Somerset Aggregates Paper – January 2010	C
(10)*	Community Transport	Grant Funding Letter	BP
(11)*	Sustainable Energy	Letter	C
(12)*	SCC	Proposed Transmission Route – Hinkley Point C	C
(13)*	Police	Letter from Inspector Tolley	C
(14)*	SCC Highways	Flooding at Downend (Copy Letter)	BP
(15)*	IPC	Pre-application consultation – Hinkley/Seabank	C
(16)	Bank	Alliance & Leicester change to Santander	BP
(17)	AON Insurance	2010/11 Renewal Papers	BP
(18)	Election	Notice of Election	NB
(19)	Scarecrow	Annual Scarecrow Competition – 03/05/10	C
(20)	NALC	DISExtra Issue 732 – 16/04/10	C
(21)	Playing Fields	Licence to Assign Agreement	BP
(22)	SLCC	Larger Councils' Conference – Report	C
(23)	SCC	Management – Public Rights of Way (PROW)	GB
(24)	SCC	Notification of Cllr Healey's Grant Donation - £1,800	BP
(25)	Kompan	Playground Publicity Material	C
(26)	Mr R Hindle	E-Mail – Notice of Resignation as a Parish Councillor	BP
(27)	Mr P Burke	Letter – Notice of Resignation as a Parish Councillor	BP
(28)	Mrs S Tizzard	Letter – Notice of Resignation as Parish Councillor	BP
(29)	SCC	Planning Application 41/10/007 Walpole Landfill Site	C
(30)	Election	Statement of Persons Nominated	NB
(31)	Police	Newsletter – April 2010 Issue 03	C
(32)	Community	2010/11 Membership Acknowledgement Certificate 1067	NB
(33)	Ambulance Service	Twenty Four Seven Edition 11 – Spring 2010	C
(34)	NALC	DISExtra – Issue 733 – 30/04/10	C
(35)	SDC	Remittance Slip – Precept 2010/11 – 1 st half £13,000	BP

Additional items received after circulation of the agenda for information purposes

(36)	National Grid	Hinkley Point C Connection Project up date	C
(37)	SCC	Temporary Speed Restriction	C
(38)	SPFA	Somerset Fields Flyer – Spring 2010	C
(39)	SDC	Clean Sweep Programme	C
(40)	Planet Aid UK	Installation of a Container	BP
(41)	Bridgwater	Forward – Campaigning for a better deal fro Bridgwater	C
(42)	Mr B Poole	University of Gloucestershire – Degree Dissertation	C
(43)	Clerks	Direct – May 2010 – Issue 69	C

61.27

Other Business referred to the Clerk

- (1) **To formally approve the signing of the Licence to Assign Agreement between Puriton Parish Council and T-Mobile (UK) Limited and Hutchison 3G UK Limited - T-Mobile (UK) Limited**
- (2) **To formally note the resignation of Mrs Sandra Tizzard – Mr Richard Hindle – Mr Peter Burke as Puriton Parish Councillors**
- (3) **To note the posting of the Notice of Appointment of Date for the Exercise of Elector's Rights**
- (4) **To resolve to install a litter bin adjacent to the Bus Stop at Riverton Road**

- (5) To consider Grant Applications from Puriton Playing Fields Management Committee and Puriton Village Hall Committee

61.28

Date of next Meeting - Parish Council Meeting 9th June 2009 commencing at 7.30 pm.

Note : Please advise if you require copies of any of the documents that will be proposed for re-adoption.

Those items marked with an asterisk * will need to be confirmed as having already been implemented